

Appendix 2

**EVALUATION FORM
BIENNIAL FACULTY EVALUATION**

_____ **Academic Year**

Name: _____

College: _____ **Department** _____ **Rank:** _____

	Prior Biennial Chair's Evaluation (circle one)		Current Biennial Chair's Evaluation (circle one)	
Teaching Comments:	Satisfactory	Deficient ¹	Satisfactory	Deficient ¹
Research Comments:	Satisfactory	Deficient ¹	Satisfactory	Deficient ¹
Service Comments:	Satisfactory	Deficient ¹	Satisfactory	Deficient ¹
Overall² Comments:	Satisfactory	Deficient ¹	Satisfactory	Deficient ¹

_____	Reviewed: _____
Chair	Approved³: _____
	Y or N
_____	_____
Date	Date

Received : _____

Faculty Member

Date

¹Deficient evaluations must be justified orally and in writing. Additional comments may be on an attached page.
²Excellence in one area can balance deficient performance in another area, with the exception of teaching.

DRAFT

³The dean's decision will be considered final.